

## Bay of Islands P & I Show Day Response Plan

Saturday 13<sup>th</sup> November 2021

& how the event will run

### **SIGN IN – Mandatory Contact Tracing – Please screen at the entry gates or at the Secretary's office by the Hall**

Contact tracing is mandatory. A QR code will be available for scanning in (there will be a manual contact tracing register on hand for those unable to sign using the QR code.) Every support person in your vehicle must also register or be added to details on the person scanning. As we are limited to 100 people on the grounds please limit your support people where possible.

### **OFFICE**

Located in the small building in front of the hall. QR code and manual sign in will be available there. Entries and enquiries can be made at the office from 8.30am. Masks are compulsory when coming to the office. Please keep a 2m distance while waiting.

### **RINGS-**

The First Ridden Ring and Lead rein Ring will be to the left of the main driveway in by the water tanks. The Pony and Led Pony will be in the top area of the oval closest to the driveway and the Horse and Sport Horse ring will be in the bottom part of the oval closest to the announcer's box. Where possible please try and park closest to your ring to minimise movement around the rounds.

### **WATCHING OTHER RINGS**

Please observe the 2m rule whilst watching other rings.

### **FACE COVERINGS**

You must legally wear a face covering if you are aged 12 & over in certain circumstances such as inside a retail business and you are strongly encouraged to wear a face covering when you cannot maintain your physical distance from others. In an equestrian context, face coverings must be worn in all indoor areas and where physical distancing of 2 metres is not possible outdoors. Face Covering must be worn when you are at the **secretary's office or dedicated space**.

Face coverings are not required when in the saddle or participating in the classes.

All we ask is if your 2m distancing can't be achieved you must wear a mask, please no standing in big groups, once you have finished riding return to your trucks.

### **PERSONAL AND SITE HYGIENE**

**General rubbish bins are not provided for this event. Each person must manage and remove their own rubbish from the grounds.**

All people on site for this event are expected to practise good hygiene:

1. Do not touch eyes, nose, or mouth if your hands are not clean.

2. Wash and dry hands with soap after using the toilet and before handling food. Sanitising should be completed as a secondary line of defence to hand washing.
3. Cough or sneeze into your elbow to prevent potential spread of COVID-19. It will keep the virus off your hands, so you will not spread it to other people and make them sick too.
4. Regularly clean surfaces that get touched frequently.
5. Maintain physical distancing. Keep a safe distance from people you do not know while out and about. This will help reduce the spread of COVID-19 if community transmission returns.

## **FOOD AREAS / TOILET FACILITIES**

**Bay Bliss Food caravan will be available from 9am for coffees, smoothies, muffins and slices. Please support them. They will have EFTPOS and payWave available.**

**Please wear a mask in the toilet area and sanitiser will be available.**

Food areas and toilets are considered a common area. Masks are mandatory to place an order or pick up food. It is expected you will place your order and maintain physical distancing whilst waiting for your order and leave at the earliest opportunity. Please use contactless payment if possible.

## **YARDS**

If you have booked a yard for the weekend these will not be allocated, so please just pick your yards, you can change the second night, please ensure that these are cleaned at the end. You will need your own rope or chain for the gateway.

Camping- please try and camp nearest your ring or move in the morning.

## **OTHER IMPORTANT INFORMATION – PLEASE READ**

- NO standing in large groups and just sitting around on your horses – if you have finished your class please return to your truck and wait for your next class.
- If you have finished for the day riding and or helping us, we please ask you leave the park and no socialising please.
  - **Please leave the grounds clean and tidy**
  - **No dogs on the grounds or in your vehicles please.**

**EVERY PERSON ON THE GROUNDS PARTICIPATING IN THIS EVENT HELD AT Bay of Island P & I Showgrounds HAS SPECIFIC OBLIGATIONS UNDER THIS RESPONSE PLAN. This day is being run as an RAS event.**

A reminder that failure to follow these rules and guidelines or any instruction given to you by an official will result in immediate scratching from the event and removal from the grounds. We are putting this event on for you and we are trying to keep everyone safe and working with in the Covid Level 2 Plans set from ESNZ and Sport NZ. Yes, it's hard not being allowed to socialise and mix but we need to stay within the guidelines.

We hope you have a fun and successful event and we thank our judges and stewards for their time. Please contact the Secretary or Equestrian steward on the day if you have any questions. Contact number in need is 027 2744126.

*Bay of Islands P & I Association*